

**MARYLAND GENERAL ASSEMBLY
DEPARTMENT OF LEGISLATIVE SERVICES
RECRUITMENT NOTICE**

Position: Information Technology Engineer
Office of Legislative Audits (OLA)
Located at The Warehouse at Camden Yards

Salary: \$70,000 - \$85,000 - based on experience and qualifications

Position Summary: This position provides supervised technical assistance administering assigned portions of OLA's information systems operations including the local area network, cloud based services, hosted firewall, and audio-visual operations. This position also provides technical support for OLA's audit and administrative functions.

Team Member Benefits: [For More Information Click Here](#)

Principal Duties:

- Assist in support of Active Directory, Microsoft 365 services and applications, a Microsoft-based physical and virtual server environment with custom OLA applications, and multi-factor authentication and malware protection software.
- Provide technical assistance, training, and support for computer systems, operating systems software and hardware, and backup operations.
- Perform software and hardware upgrades in a team environment and independently.
- Identify technical problems with local area networks, cloud, and wireless connections.
- Diagnose, troubleshoot, and resolve technical issues in person, over the phone, or remotely in a timely manner.
- Lift, unpack, pickup standard desktops, laptops, printers and associated hardware as required.
- Assist with special projects as needed.
- Conduct work at the OLA Office. Remote work from home is also permitted.

Qualifications:

Required

- Bachelor's degree in computer information technology, computer science, management information systems, or a related information technology field from an accredited college or university graduating no later than May 2023

Desired

- 1-2 years of experience supporting a MS Windows environment, working with Windows Server Operating Systems, and administrating Active Directory users, groups, computers, and group policy
- 1-2 years of experience working with Microsoft 365 services and applications
- Excellent communication and customer service skills necessary to assist all user levels with computer systems and applications
- Working knowledge of Microsoft Windows server/client Operating Systems and Microsoft Office software suites
- CompTIA Network+ certification

Send resume and unofficial transcripts to:

Office of Legislative Audits
Email: jobs@ola.state.md.us

Indicate applying for **Information Technology Engineer** position

The Department of Legislative Services is an equal employment opportunity employer and will not discriminate against any employee or applicant for employment in a manner that violates law, regulation, or legislative policy.