

**MARYLAND GENERAL ASSEMBLY  
DEPARTMENT OF LEGISLATIVE SERVICES  
RECRUITMENT NOTICE**

**Position:** Staff Information Systems Auditor, regular, full-time  
Office of Legislative Audits  
Located at The Warehouse at Camden Yards

**Salary:** \$70,000 (entry-level)

**Position Summary:** This position is responsible for conducting information systems audits of State government agencies.

**Team Member Benefits:** [For More Information Click Here](#)

**Principal Duties:**

- Perform Information Systems (IS) security audits of various computing platforms, including agency servers, computer networks, and cloud services, under the supervision of the Senior Information Systems Auditor. This includes reviews of Windows, Linux, Oracle, MS-SQL and other operating and database systems.
- Perform IS security audits of security software products and state agency information systems general control audits under the supervision of the Senior Information Systems Auditor.
- Collect, review, analyze and verify audit evidence.
- Develop findings that are significant and relevant to the audit objectives and make recommendations for improvement.
- Prepare electronic working papers to document audit procedures performed.
- Complete assignments within budgeted time and meet deadlines.
- Communicate effectively with staff members, agency personnel, and others.
- Write in a clear and concise manner.
- Maintain a professional image and conduct oneself in a manner that fosters a cooperative relationship with other office staff as well as agency personnel.
- Travel throughout the State of Maryland and conduct audit work on-site at the office(s) of the agency under audit, when required.

**Qualifications:**

**Required**

- Bachelor's degree in information technology or a related field from an accredited college or university graduating no later than May 2023.

**Desired**

- Strong analytical and critical thinking skills
- Excellent verbal and written communication skills
- Ability to learn quickly
- Ability to work independently and contribute to a team effort
- Initiative
- Ability to adapt to changing work locations and settings

**Send resume and unofficial transcripts (required for consideration) to:**

Office of Legislative Audits  
Email: [jobs@ola.state.md.us](mailto:jobs@ola.state.md.us)